

LPC Profile Management - Login Step 1

Web site URL <http://www.lpc.ms.gov/>

Click the Login button at the bottom of the menu to go to the login screen.



lpc.ms.gov
MISSISSIPPI
State Board of Examiners for Licensed Professional Counselors

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Today is: Wednesday, August 06, 2014

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If you did not submit your renewal form prior to June 30, 2014 your license is now "Lapsed."

Please complete the "Lapsed License Renewal Form" to reinstate your license to "Current" Status and submit appropriate fees and CE Reporting Forms to Board Office.

2014 Biennial License Renewal

2014 License renewal forms have been mailed out. Please be aware, however, that failure to receive this notification does not relinquish your responsibility for timely renewal. Renewal forms must be returned to the LPC Board office PRIOR to June 30, 2014, to remain Active Status.

Visit the "Forms" section (on the left) to find the Lapsed License Renewal Form and CE Reporting Form. NOTE: Board Qualified Supervisors must submit the appropriate renewal fee.

Click on the link above for details about requirements for CEHs or visit the "Frequently Asked Questions" section.

Welcome to Mississippi Board of Examiners for Licensed Professional Counselors

Welcome to the website of the Mississippi Board of Examiners for Licensed Professional Counselors. We hope that this site supplies you with all the information you need to become licensed or continue your licensure in the State of Mississippi.



LPC Profile Management - Login Step 2

Enter your email address and password.

If you don't remember your password click the I don't remember my password link.

You will then enter your email address and your password will be emailed to you.

If this is your first time to login you will be required to change your temporary password.

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Today is: Wednesday, August 06, 2014

Licensee Login

Email :

Password :

 [I don't remember my password.](#)



By entering data into this web site your are agreeing to abide by the operating rules of the Mississippi State Board of Examiners for Licensed Professional Counselors and certifying that all information is accurate and correct to the best of your knowledge and belief.

Mississippi State Board of Examiners for Licensed Professional Counselors Website Disclaimer

239 North Lamar Street

Suite 402

Jackson, MS 39201

Office: 601 359-1010

Fax: 601 359-1030

Transparency Mississippi Management and Reporting System



LPC Profile Management - Profile Overview

When you login you will be taken to your profile. Your profile shows your information that is stored in the LPC system.

- There are certain fields that you can use to update your information. (example: Home and Business Address, Phone Numbers, Email, Password)
- If you have met all the requirement for online renewal you can renew your license and pay your fees online.
- You can also add your picture to your profile.

The following screens will show you how to use your profile.



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MISSISSIPPI
State Board of Examiners for Licensed Professional Counselors

Today is: Friday, August 08, 2014



License No.: 5859
Last Name: Test
First Name: Jim
Middle or MI: Henry
Title: Dr.
Suffix: Sr
SSN: 968-53-5741
DOB: 1992-07-01
Designation:

Name(s) as shown on transcripts and/or exam records
if different from what's to the left:

Password:

No file chosen

General Registration

Education

Notes And App Info

Complaints

Payments

Print Forms

Online Payments

General Registration

LPC Profile Management - Profile Detail #1

In the upper right corner of your profile is the Save Changes, Logout and, if you've meet all requirements, the Renew License buttons.

If you have not met all requirements for renewal, in place of the Renew License button will be a note stating what you still need to do.

In this area there is also the place where you can update your password.

The screenshot shows a web interface for Licensed Professional Counselors. At the top is a banner with a collage of a building dome, a flower, and a bird, with the text "ers for Licensed Professional Counselors". Below the banner, on the left, is a list of profile details: "5859", "Test", "Jim", "Henry", "3-5741", "07-01", and a "Select" dropdown menu. On the right, there are three buttons: "Save Changes", "Logout", and "Renew License". Four numbered callouts with red arrows point to specific elements: 1 points to the "Save Changes" button, 2 points to the "Logout" button, 3 points to the "Renew License" button, and 4 points to the "Password:" label next to a password input field containing "123ABC". Below the "Renew License" button, there is a text input field containing "Jim Test" with the label "Name(s) as shown on transcripts and/or exam records if different from what's to the left:" above it.

ers for Licensed Professional Counselors

5859

Test

Jim

Henry

3-5741

07-01

Select ▼

Save Changes

Logout

Renew License

Name(s) as shown on transcripts and/or exam records
if different from what's to the left:

Jim Test

Password: 123ABC

LPC Profile Management - Profile - Add Picture

To add or update a picture to your profile, click the button below the picture and choose the picture image.

This image should be a passport style picture, about 200 px wide and no more than 500Kb (.5Mb) in size.

Pictures larger than this will not be allow to upload.

Once you have selected the picture, click the Save Changes button and your picture will be uploaded and saved to your profile.

State Board of Examiners for Licensed Professionals

Today is: Friday, August 08, 2014

License No.: 5859

Last Name: Test

First Name: Jim

Middle or MI: Henry

Title: Dr.

Suffix: Sr

SSN: 968-53-5741

DOB: 1992-07-01

Designation:

Save Changes

Choose File No file chosen

1

2

LPC Profile Management - Profile - Tabs

About the middle of the screen is a row of tabs that contain groups of information. When you click on one of these tabs you will see your information for that area.

The tabs Complaints and Payments are informational only.
The Online Payments tab allows you to pay certain fees online.

General Registration Education App Info Complaints Payments Print Forms Online Payments

General Registration

LPC Profile Management - Profile - Tabs - General Registration

The General Registration tab contains your home and business address, your phone numbers and email addresses. You can use this tab to update this information as it changes.

Below the contact section is shown your current license status, original issue date, current expiration date and BQS status. If any of this information needs to be update you must contact the LPC Board. If you are eligible to become a board qualified supervisor, below the BQS info will be the BQS Application button to fill out the application online.

Below that section is your Specialty Area information which you can update.

General Registration Education App Info Complaints Payments Print Forms Online Payments

General Registration

PUBLISHED ADDRESS (Public): ☒ HOME ☐ BUSINESS ☐ DO NOT PUBLISH

PUBLISHED PHONE NUMBER: ☒ HOME ☐ BUSINESS ☐ CELL ☐ DO NOT PUBLISH

BOARD CORRESPONDENCE: ☐ HOME ☒ BUSINESS

Waiver to release published address to State and National organizations: ☒

Home Address (Permanent not P.O. Box)

Address3010 Lakeland Cove Suite W

Address 2

City, St ZipShamrirHawaii35242

Phone9282271593Cell Phone9282271593

Emaila1@att.net(Required for login)

Home Fax:

CountyOUT OF STATEDistrict:

Business Address

Employer

AddressTop Farm

Address 2

City, St ZipClintonMississippi

Phone:9282271593FAX:

Business Email:

Employment Type

Employment Desc.

2nd Business Address

NameGolden Care

Address12 Some St

City, State ZipBirminghamKansas35887

Phone(256) 555-4444

Registration Information

StatusActive

Original Issue Date2012-05-01

Expiration Date2017-06-30

Specialty Area:

BQSBQS No. 234BQS Date 2015-09-01

☐ Yes ☒ No

BQS Application

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LPC Profile Management - Profile - Tabs - BQS Application


When you click the BQS application button you will be taken to the application screen. Information that is in your profile will be prepopulated. Fill out the remainder of the form and click submit.

Years of Clinical Practice: <input type="text"/>			
Areas of Specialty: Heads, knees and toes			
Other licenses or certifications (provide copies):			
License/Certificate #:	Date Issued:	Expiration Date:	
#1. <input type="text"/>	<input type="text"/>	<input type="text"/>	
#2. <input type="text"/>	<input type="text"/>	<input type="text"/>	
#3. <input type="text"/>	<input type="text"/>	<input type="text"/>	
#4. <input type="text"/>	<input type="text"/>	<input type="text"/>	
Has your license in Mississippi or another state ever been subject to any type of discipline, i.e. probation, suspension, revocation, etc: <input type="radio"/> Yes <input type="radio"/> No			
If yes the explain:			
<div></div>			
Education/Training:			
Degree	Date Degree	Major	Institution Name and Location
Earned	Earned		
Ph.D.	2014-07-01	clinical	USA 25 south st Mobile, KY 39232
Indicate Option to meet Qualified Supervisor requirements:			
<input type="radio"/> Option 1 (Graduate coursework)			
<input type="radio"/> Option 2(professional training)			
<input type="radio"/> Option 3 (ACS)			
Current Resume/Vita: <input type="radio"/> Hardcopy <input type="radio"/> Electronically			
If electronic, upload file <input type="button" value="Choose File"/> No file chosen			
Professional Organization Memberships (list name and membership number):			
<div></div>			
Attestation:			
By submitting this application for Qualified Supervisor, I agree to:			
a) fulfill the continuing education requirements for supervisors;			
b) abide by the current ACA Code of Ethics; and			
c) abide by the Mississippi supervision requirements.			

LPC Profile Management - Profile - Tabs - BQS Application

After you submit your online form you will be taken to the screen below.

1. You may print a copy of the application for your file.
2. Continue to the online payment system to make your payment.
3. Return to your profile



Today is: Wednesday, August 20, 2014

Your application is complete. A notification email has been sent to the board.

[Return to Profile](#) [Print Application](#) [Continue to Online Payment](#)

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